



## Update to Replace mode from Erase Data mode using Workday Adaptive Import Standard Data Targets in DataBlend

If you are currently using **Erase Data** mode in your Import Standard Data target, you will need to switch to **Replace** mode. The steps to do this are as follows:

1. From the Mode section in the data target, switch from Erase Data to Replace

The screenshot shows the configuration interface for an Import Standard Data target. The 'Mode' section is highlighted with a red box, showing three options: 'Append', 'Replace', and 'Erase Data'. The 'Erase Data' option is currently selected. The 'Replace' option is the target for the update.

Query Mode *	<input type="button" value="New"/> <input type="button" value="Latest"/> <input type="button" value="Specific"/>
Credential *	<input type="text" value="Adaptive Demo Credentials"/>
URL	<input type="text"/>
Action *	<input type="text" value="Import Standard Data"/>
Version Name *	<input type="text" value="Sage Intacct Actuals"/>
Plan or Actuals *	<input type="radio"/> Plan <input checked="" type="radio"/> Actuals
Is Default	<input type="checkbox"/>
Allow Parallel	<input type="checkbox"/>
Adjust Actuals Completed Months Through (Move B Ptr)	<input type="checkbox"/>
Use Mappings	<input checked="" type="checkbox"/>
Mode *	<input type="button" value="Append"/> <input type="button" value="Replace"/> <input type="button" value="Erase Data"/>
Account Type *	<input checked="" type="radio"/> GL <input type="radio"/> Custom
Use Custom Date Range	<input type="checkbox"/>
Include Cell Notes	<input type="checkbox"/>
Filter Mode	<input type="radio"/> None <input checked="" type="radio"/> Auto

Query Mode \* New Latest Specific

Credential \* Adaptive Demo Credentials

URL

Action \* Import Standard Data

Version Name \* Sage Intacct Actuals

Plan or Actuals \* Plan  Actuals

Is Default

Allow Parallel

Adjust Actuals Completed Months Through (Move B Ptr)

Use Mappings

Mode \* Append **Replace** Erase Data

Accounts Scope \* Input

Levels Scope \* Input

Time Scope \* Input

Erase Cell Notes

- If you only want to Replace the data in Adaptive that you are importing for (the data set in your DataBlend Query), leave everything as **Input**. Keep in mind this will not erase any data outside of the scope of your DataBlend query results.

Mode \* Append **Replace** Erase Data

Accounts Scope \* Input

Levels Scope \* Input

Time Scope \* Input

Erase Cell Notes

- If you want to Erase all data before importing new data, it is suggested to change the **Accounts** and **Levels** scopes to **Explicit**. In Explicit mode, you will need to choose which Account groups and Levels you want to erase. Click the Add button to choose the appropriate values:

Mode \* Append **Replace** Erase Data

Accounts Scope \* **Explicit**

**Add**

Levels Scope \* Input

Time Scope \* Input

4. If you want to erase the entire set of Income Statement accounts for example, you will need to add each Root Account group and toggle **Include Descendants** to True:

Mode \* Append **Replace** Erase Data

Accounts Scope \* Explicit

Account \* 4000 Revenue (4000\_Revenue)

Include Descendants

---

Account \* 5100 Non-Operating Inc/(Exp) (5100\_Non\_Operating\_Income)

Include Descendants

---

Account \* 5500 Cost of Goods Sold (5500\_Cost\_Of\_Goods\_Sold)

Include Descendants

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Account \* 6000 Expenses and 7000 Allocations (6000\_Expenses\_7000\_Allocations)

Include Descendants

**Add**

Alternatively, you can pick and choose any sub-accounts you want to include or exclude when erasing data on import.

5. Levels Scope is similar in that you will need to choose the Level(s) you want to include with the Erase. You could just choose the Top Level and Include Descendants, or pick and choose the individual levels you want to erase.

Levels Scope \*

Explicit

Level \*

Total Company

Include Descendants

Add

6. Time Scope can be left to **Input** mode if you only want to erase for the time periods you are importing for (recommended), but if you want to choose the Time Range you want to erase you can use **Explicit** mode to do that.

Time Scope \*

Input

Time Scope \*

Explicit

Time Start \*

01/2025

Time End \*

12/2025

There is also a Version mode if you want to erase for all Time Periods within the Version you are importing into:

Time Scope \*

Version

7. Lastly, Erase Cell Notes is Optional to include. Typically this will be left blank, but if you want to Erase Cell Notes, you can either choose:
- All** - Erase all cell notes within the scope or
  - Modified Only** - Erase cell notes for cells within the scope that are modified by the import. This includes previously empty cells that have facts imported into them, and cells whose facts are cleared:

